IOOF Investment Management Limited, ABN 53 006 695 021, AFS Licence No. 230524,
IOOF Portfolio Service Superannuation Fund, ABN 70 815 369 818

IOOF Portfolio Service Employer Superannuation Product Disclosure Statement
Dated 1 July 2007

SPIN IOF0056AU IOOF Portfolio Service Employer Superannuation

Form D

At Work certificate

Please complete this form only if insurance is required for your Employer Fund. **Please complete these instructions in BLACK INK using CAPITAL LETTERS and ✓ boxes where provided.**

Employer Number (if known)

Employer name ABN Employer Fund name

I/We, the undersigned, hereby certify that, with the exception of those employees listed below, all employees who became eligible to join IOOF Portfolio Service Employer Superannuation (the Plan) on ☐☐ / ☐☐ / ☐☐☐☐, were actively At Work and competently performing all essential duties of their usual occupations on this date. (If there are no exceptions please insert NIL.)

DETAILS OF ABSENT EMPLOYEE(S)

Full name of absent employee	Date of birth	Date joined employer	Date first eligible to join Employer Fund	Date expected to return to work	Date first absent and reason for absence
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DECLARATION

- I/We declare that the information provided in this form is true and complete.
- I/We declare that I/we have read the information about my/our Duty of Disclosure (Part 3 of the PDS).
- I/We have read the privacy information entitled 'Your Privacy' contained in the Product Disclosure Statement relating to the financial product. I have acquired, and acknowledge that a copy of the IOOF Group Privacy Policy is available on the IOOF web site at **www.ioof.com.au**. I hereby consent to the collection, use, storage and disclosure of my personal information and the personal information of my employees as described in these documents. I understand that if I do not provide you with the information requested in this form, you may not be able to accept or carry out my request or instructions.

Authorised Officer

Full name

Position

Authorised Signature

✗

Date ☐☐ / ☐☐ / ☐☐☐☐

Trustee: **IOOF Investment Management Limited, ABN 53 006 695 021, AFS Licence No. 230524**
Post to: **IOOF Portfolio Service, Reply Paid 264, Melbourne VIC 8060**
Enquiries: **1800 653 894 Fax: 1800 558 539**
Email: **clientservices@ioof.com.au**