Trustee: IOOF Investment Management Limited (IOOF), ABN 53 006 695 021,
AFS Licence No. 230524,
IOOF Portfolio Service Superannuation Fund, ABN 70 815 369 818

IOOF Portfolio Service Superannuation Fund Tax File Number (TFN) Notification

Please complete these instructions in BLACK INK using CAPITAL letters and ✓ boxes where provided.

Please note: Before providing your TFN, please ensure that you read the information below, which outlines important information regarding the collection of your TFN.

Step 1 – Your personal details

Account No. – –

Title (Dr/Mr/Mrs/Ms/Miss) Surname

Given name(s)

Address

Suburb State Postcode

Date of birth / /

Step 2 – Tax File Number

Tax File Number – –

Step 3 – Member declaration

- I have a read and understood all the reasons in which the trustee may use my TFN.
- I understand the purposes which IOOF will use my TFN for, as explained below.
- I acknowledge that I have read and understood the privacy information under the IOOF Group Privacy Policy available on the website www.ioof.com.au which can also be obtained from a **Client Services Officer** on **1800 062 963**. I consent to the collection, use, storage and disclosure of my personal information as provided in this form and understand that if I do not provide the information requested, IOOF may not be able to process this Tax File Number Notification.

Signature ✗ Date / /

Print full name

TFN Notification – Important Information

What if IOOF does not hold your TFN?

If we do not hold your TFN, by law we will be unable to accept contributions from you. This includes all spouse contributions and personal contributions (as all personal contributions are treated as not deductible until you notify the trustee to change their status to deductible). If you make personal or spouse contributions and have inadvertently not provided the trustee with your TFN, the contributions will not be credited to your account and must be refunded to you within 30 days (less any permissible deductions) unless you provide your TFN in the meantime.

What will IOOF use your TFN for?

Under superannuation law, IOOF as trustee is required to ask you for your TFN. If you provide your TFN to us, we will only use it for legal purposes such as providing it to the ATO for the purpose of calculating any excess contributions tax, providing it to another superannuation provider if your account balance is rolled over (unless you ask us not to), identifying your superannuation benefits where other information is insufficient or calculating tax on benefit payments you may be entitled to. It may also be difficult to find your superannuation benefits if you change address without notifying your fund or to amalgamate any multiple superannuation accounts. These purposes may change in future.

What if you do not want to provide your TFN?

It is not an offence if you do not provide your TFN to us, but the tax consequences of not doing so include that you will pay more tax on your super and we will be unable to accept contributions from you.

For more information, please contact us or the ATO Superannuation Helpline on 13 10 20.

Post to: IOOF Portfolio Service, Reply Paid 264, Melbourne, VIC 8060
Enquiries: 1800 062 963
Facsimile: 1800 558 539
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